

Meeting of the Parish Council – Draft Minutes

Date:	4 September 2024		
Place:	Pendleton Village Hall, Pendleton.		
Present:	Councillors: S. Houghton (Chair), A. Scholfield, D. Birtwhistle and R. Davies		
In attendance:	Clerk to the Council: Mike Hill		
Meeting started:	18:30	Meeting closed:	19:40

Minute Reference 240904/

1. APOLOGIES FOR ABSENCE.

There were no apologies for absence.

2. APPROVE THE MINUTES OF THE PARISH COUNCIL MEETING HELD ON 24 JULY 2024.

The minutes of the meeting were approved as a correct record and signed by the Chair.

3. DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interest.

4. PUBLIC PARTICIPATION.

There was no public participation at the meeting.

5. FINANCE REPORT.

The Clerk submitted a report seeking approval for the accounts to date, Reconciliation of Receipts and Payments and the Schedule of Payments.

RESOLVED THAT COUNCIL:

- a. Approve the accounts.
- b. Approve the Reconciliation of Receipts and Payments as set out in the Report and in Table b below.
- c. Approve the Schedule of Payments as set out in the Report and in Table a below:

Table a.

Schedule of Payments to be considered for approval.

#	Ref.	Payee	Description	Gross £	Vat £	Net £	Due Date	Area of Spend
1	FAY33	Easy Websites	Provision of email and website hosting	58.31	9.72	48.59	DD	Admin. Exp
Totals:				58.31	9.72	48.59		

Reconciliation of Receipts and Payments		£
Balance brought forward at 1st April 20243:	6,009	
Add total receipts to date:	10,311	
Less total payments to date:	7,346.73	
Balance:	8,973.10	
	£	
Unity Trust Bank Account - Balance at 26/08/24:	8,973.10	

Table b.

If these two figures are different an explanation is required.

6. APPOINTMENT OF NEW PARISH COUNCILLORS BY CO-OPTION.

Members were reminded that the co-option of a parish councillor occurs when casual vacancies arise on a parish council, for Wiswell, this occurred with the recent resignations of former councillors O.M. Wrightson and S. Clemson.

Members were also reminded that they had received confirmation from the Electoral Services Office of the RVBC that no poll (by-election) had been called and the casual vacancies (which had been advertised for the statutory period) could be filled by means of co-option.

RESOLVED THAT COUNCIL:

Welcome Robin Davies and David Birtwhistle as new Parish councillors.

7. UPDATE ON ACTIONS FROM PREVIOUS MEETING.

The Clerk submitted a report updating members on actions arising from recent meetings and ongoing matters from previous meetings.

RESOLVED THAT COUNCIL:

- a. Re - meeting of 24/07/24. Request the Clerk to complete the report on the recent employment matters and submit to the next meeting of the Parish Council.
- b. Re - meeting of 10/01/24. Request Cllr. Houghton contact former councillor Wrightson regarding the need for a 'Considerate Parking Sign'.

8. PLANNING REPORT

The Clerk submitted a report informing members of the recent planning applications, planning decisions and the status of previously approved applications.

RESOLVED THAT COUNCIL:

Note the report.

9. 'STATE OF THE VILLAGE'.

Councillor Scholfield provided topics for consideration regarding the village and updated members on the work carried out by the new Lengthsman.

RESOLVED THAT COUNCIL:

Thanked Cllr. Scholfield for the update.

10. COUNCILLOR REPORTS.

Councillors: Houghton, Scholfield and Wrightson provide status/update reports.

RESOLVED THAT COUNCIL:

Note the reports.

Regarding the Road Safety Working Group Report submitted by Cllr. Wrightson.

RESOLVED THAT COUNCIL:

- a. Agree to accept LCC decisions.
- b. Agree to continue the dialogue with LCC.
- c. Do not accept that 50% of any costs would be met from the Wiswell Parish Precept.
- d. Request Cllr. Schofield to continue the Council's involvement with the Road Safety Working Group previously undertaken by Cllr. Wrightson.

11. ACTIONS FOR REMEMBRANCE SUNDAY 2024.

The Clerk updated members on actions required to be undertaken on Sunday 10 November (Remembrance Sunday).

RESOLVED THAT COUNCIL:

- a. Note the update.
- b. Request the Clerk to prepare a report for VE-Day Commemorations which will take place on 8 May 2025.

PARISH COUNCIL MEETING DATES:

2024: 6 November (Budget Meeting). **2025:** 8 January, 5 March and 7 May.

Signed by Chair.

Date.

A signed copy is on file.